

## **Notice of the AGM of Bracknell Conservation Volunteers**

June 16th

TBA

Time 12.30

### 1. Welcome from the Chair.

Thank you for coming to the meeting  
Apologies

### 2. Matters arising from 2025 AGM:

- Michele acting as BCV rep alongside Malcolm and Trevor with the council
- Mick to acquire the required tools
- Stuart and Iain to manage the BCV email system and keep it up to date
- Michele to manage the Christmas dinner
- Paul to update the task for and keep supplying blanks
- Leaders to ensure tasks are well planned with the rangers

### 3. Chairman's review of the year 2025/26

### 4. Finance report

### 5. Election of officers and task leaders:

Chair and deputy  
Treasurer  
Data controller/ webmaster  
Task Leaders  
Secretary – newsletters, minutes, task notifications  
Christmas party coordinator.  
Tools manager  
Biscuit controller  
First aid and Defib controller

### 6. Council liaison. What to attend and how to position BCV.

Michele, Trevor and Malcolm represent BCV at the moment  
Biodiversity Action Forum  
Input to the Ranger group to influence the tasks allocated  
Understanding the council rules when we are on site. Do we need “ conflict management” training. General behavior standards.

### 7. Items of concern:

State of the tools, what do we need to replace or newly acquire.  
First aid training and the state of the first aid box. A first aider to take responsibility  
Defib machine and its control  
Access to the lodge and keys. Who has them now and who needs them.  
BCV clothing. What is FOC and when is it available. What stock do we have.

8. Social events

Pub meets after a task  
Quiz teams  
A summer event  
Christmas dinner

9. AOB

Members list with details and when they started. We need an email for everyone which officers have access to.  
Criteria for shirt issue and replacement  
Date for the Christmas dinner. How much should people pay towards it. Location